

# Focused Risk Management Plan

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This focused risk management plan is to be completed when there are High or Medium risks involved with the event.

## Event Details

Event Name: \_\_\_\_\_

Event Date: \_\_\_\_\_

Risk Manager: \_\_\_\_\_

## High and Medium Risk Summary

Total Number of High Risks: \_\_\_\_\_

Total Number of Medium Risks: \_\_\_\_\_

## Detailed Action Plans for High Risks

For any HIGH RISKS complete a Detailed Action Plan for each and attach here.

## Consolidated Action Plan for Medium Risks

Provide an overview of actions to address all MEDIUM risks

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## Ongoing Monitoring Process

Frequency of Risk Reassessment: \_\_\_\_\_

Method of Monitoring:

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Responsible Person for Monitoring: \_\_\_\_\_

## Escalation Procedure

In case risks increase or new high risks emerge:

1.

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2.

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3.

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# Post-Event Review

Date for Post-Event Risk Review: \_\_\_\_/\_\_\_\_/\_\_\_\_

Key Areas to Evaluate:

1.

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2.

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3.

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## Approval

Prepared by: \_\_\_\_\_

Role: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Approved by: \_\_\_\_\_

Role: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature: \_\_\_\_\_

## Additional Notes

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